



Republic of the Marshall Islands
Office of the Public Service Commission

PO Box 90 ~ Majuro, MH 96960 ~ Marshall Islands
 Phone: 692.625.8298 ~ 692.625.8498 ~ Fax: 692.625.3382 ~ Email: pscrmi.recruit@gmail.com

EA NO: RMI-137-22
OPENING DATE: 7/20/22
CLOSING DATE: until filled

EMPLOYMENT ANNOUNCEMENT
Ref: CM of 07/18/2022

Position Title:	Legislative Counsel	
Grade and Salary (P/L):	Grade: PL-17/3	Salary: \$45,000.00
Ministry and Division:	Nitijela	
Location:	Majuro	
Reports to:	Minister In Assistance, Speaker of the Nitijela	

JOB PURPOSE: Provide legislative services to the Cabinet and to the members.

KEY RESPONSIBILITIES:

1. Draft bills, resolutions and other process for members of the Nitijela;
2. Render legal services to committees of the Nitijela, or to members of the Nitijela in their official capacities, or request;
3. Undertake legal and other research as requested by the Speaker, the Nitijela or a Committee or member of the Nitijela;
4. Provide legislative services to the Cabinet and to members of the Cabinet, on request;
5. Prepare with each bill and explanation of the bill for distribution with it;
6. Advise the Nitijela and the Cabinet from time to time of needed revisions of the law;
7. Report to the Nitijela or to the Cabinet any laws that have become obsolete or inoperative, or which are in conflict with other laws or decisions of the courts or with resolutions of the Nitijela, with his recommendations;
8. Performs other function as are conferred or imposed on him by any other laws or by the Speaker or the Nitijela.

MAIN DUTIES AND OUTCOMES:

DESIRABLE REQUIREMENTS: Graduate from a recognized college or university with a law degree and a minimum of three (3) years work experience in drafting legislation. Or any combination of education and experience which may be acceptable to the Public Service Commission.

Skills:

- Providing written and oral advice
- analytical and problem solving skills;
- decision making skills;

- effective verbal, presentation and listening communications skills;
- effectively and efficiently coordinating, performing and progressing work to completion
- writing and analytical skills;
- computer skills including the ability to use Microsoft Excel, Word, Power Point and other programs necessary undertake responsibility;
- using language clearly
- time management skills;
- Presenting

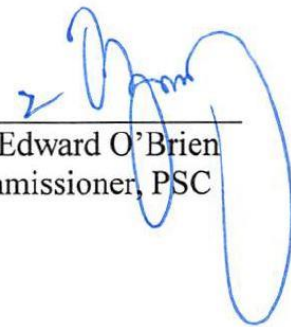
Secure application form from the Public Service Commission's Office in Majuro and the Office of Deputy Chief Secretary on Ebeye or may inquire further by contacting the following PSC email addresses: (pscrmi.recruit@gmail.com).

The Completed application must be received at the Public Service Commission by:

Issued by the Public Service Commission on this **20th of July 2022**.



Mr. Michael Konelios
Chairman, PSC



Mr. Edward O'Brien
Commissioner, PSC