



*Republic of the Marshall Islands*  
**Office of the Public Service Commission**

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**PUBLIC SERVICE INSTRUCTION**  
**2017/006**

**Application of Holiday Pay**

Pursuant to the functions and powers vested in it by the Constitution of the Republic of the Marshall Islands, Article VII, Section 9, the Public Service Regulation 64 "Holidays" (1), and the Public Holiday Act of 1988 Section 906 "Right to open public offices", the Commission hereby issue Instruction Number 2017/006 to add a new section 3, under PSC Regulation 63, Holidays, which shall read as follows:


**Holidays**

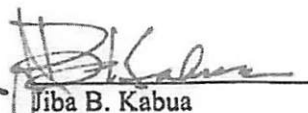
- (1) Statutory holidays prescribed by any Act of the Nitijela shall be observed in the Service.
- (2) The Commission may, subject to the approval of Cabinet, prescribe additional holidays to be observed in the Service as "Commission holidays."
- (3) Holiday commences from Midnight of the previous day to the Midnight of the day the holiday falls.
- (4) Public Service Employees who are (1) scheduled to work during the holiday; (2) called upon to work on holiday(s) shall be compensated for hours worked and not to exceed 8 hours per day/incident. Payment of hours rendered shall be based on 2 times the hourly rate of the employee x number of hours rendered during the holiday not to exceed 8 hours.

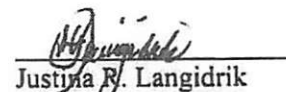
*Note: It is incumbent on the supervisors to ensure that no employee is given more than 8 hours of work during holidays.*

**Calculation:**

Hourly rates	Hourly rate x 2	# hrs rendered	Total (hrs rendered x 2 x hrly rate)
\$ 3.50	\$7.00	8	\$56.00

  
 Donald F. Capelle  
 Chairman, PSC

  
 Jiba B. Kabua  
 Commissioner, PSC

  
 Justina R. Langidrik  
 Commissioner, PSC