



Republic of the Marshall Islands
Office of the Public Service Commission

PO Box 90 ~ Majuro, MH 96960 ~ Marshall Islands
Phone: 692.625.8298 ~ 692.625.8498 ~ Fax: 692.625.3382 ~ Email: pscrmi.recruit@gmail.com

Re-announcement of EA 149-21

EA.NO.: RMI-027-22
OPENING DATE: 02/01/22
CLOSING DATE: Until Filled

EMPLOYMENT ANNOUNCEMENT
REF: CM of 01/28/22

Position Title:	Infection Control Staff	
Grade and Salary (P/L):	PL 10/1-10/3	\$18,000-20,000 per Annum plus 20%ED
Ministry and Division:	Ministry of Health and Human Services	Bureau of Kwajalein Atoll Health Care Services
Location:	Ebeye	
Reports to:	Infection Control and Prevention Director	

JOB PURPOSE:

To be responsible for the surveillance, analysis, interpretation and reporting of hospital acquired infections. This position also educates employees about infection prevention and develops health policies and procedures to issue rigorous infection control standards that meet CDC (Center Disease Control and Prevention) and other nationally organized agencies recommendations and requirements.

KEY RESPONSIBILITIES:

1. Assist the Infection Prevention and Control Committee and coordinate with the Infection Prevention and Control Chairman, IPC Co-Chairperson, and IPC Director.
2. Recording and reporting of laboratory infections under surveillance
3. Promotion of health policies and procedures
4. Equipment, medical supplies and drug management
5. Training and development
6. Infection Prevention and Control promotion and education through lectures, meetings, and trainings.
7. Perform other duties within the capacity, qualification and experience normally expected from person occupying a position at this classification.

MAIN DUTIES AND OUTCOMES:

- 1.1 Work under the supervision of Infection Control Director.
- 1.2 Follow job orders from the Infection Prevention and Control Committee specifically the Chairman, Co-Chairperson, and Infection Prevention and Control Director in charge.
- 1.3 Ensure infection control program is ongoing towards services affecting infectious diseases in hospital, quarantine and isolation facilities
- 1.2 Monitor Majuro Hospital infection rates status.

- 2.1 Establish a system for case findings by means of ward rounds, chart reviews or review of laboratory reports.

- 2.2 Advise management of "high risk" patients relating to isolation categories and control measures.
- 2.3 Investigate the spread of infection in collaboration with appropriate departments.
- 2.4 Carry out targeted surveillance of nosocomial infection and act upon the data.

- 3.1 Establish policies, procedures, standard operating procedures in relation to infection control through the Quality Management Program and initiate with the Infection Control Committee.
- 3.2 Co-ordinate the Infection Control Committee.

- 4.1 Monitor safe handling of equipment, tools and drugs in the hospital e.g. laboratory, pharmacy, medical imaging
- 4.2 Assist units in managing medical supplies.

- 5.1 Maintain an ongoing educational program for employees in relation to infection control policies and procedures.
- 5.2 Advise on all aspects of infection control to maintain a safe environment for staff and patients.

- 6.1 Ensure appropriate standard of cleanliness and infection control within the units, liaising with the maintenance and housekeeping staff as appropriate.
- 6.2 Maintain a high level of confidentiality and ensure the privacy of all patient information.
- 6.3 Adhere to and cooperate with all policies and procedures of the Ministry and relevant legislation.

- 7.1 Ensure a timely submission of reports to the Infection Prevention and Control Director, IPC Chairman, and IPC Co-Chairperson.
- 7.2 Log reports every pay day.
- 7.3 Monthly reports are to be submitted every 3rd day of the month or the very next Monday if it falls on a public holiday.

- 8.1 Other duties not listed will fall under 1.2 "Follow job orders from the Infection Prevention and Control Committee specifically the Chairman, Co-Chairperson, and Infection Prevention and Control Coordinator in charge."

DESIRABLE REQUIREMENTS:

Qualification:

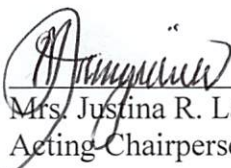
- Minimum of BS degree in Nursing
- Certificate of completion of Infection Control training
- Valid CPR (Cardiopulmonary Resuscitation) and ALS (Advanced Life Support) certification

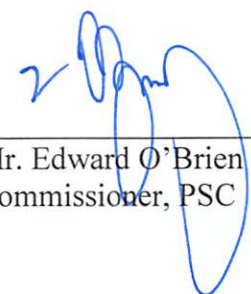
Skills:

- Minimum of 5 years work experience in the field of Infection Control;
- Knowledge of infection prevention and control and health care associated infections and infectious diseases;
- Ability to risk manage infection control issues during outbreaks, sterilization, failures, damages to infrastructure or exposure to infectious diseases;
- High level of interpersonal skills and the ability to facilitate effective communication among all level of staff, patients and outside organizations;
- Excellent observation skills, able to think critically and make quick and effective decisions;
- Caring and quality driven commitment to provide excellent health services;
- Attention to detail;
- Reliable with excellent timekeeping;
- Self motivated with a willing and friendly approach;
- Demonstrated ability to function both, independently and in collaboration with other health care professionals

Secure application form from the Public Service Commission's Office in Majuro and the Office of Deputy Chief Secretary on Ebeye or may inquire further by contacting the following PSC email addresses: (pscrmi.recruit@gmail.com).

Issued by the Public Service Commission on this **1st February 2022**.


Mrs. Justina R. Langidrik
Acting Chairperson, PSC


Mr. Edward O'Brien
Commissioner, PSC