



**Republic of the Marshall Islands**  
**Office of the Public Service Commission**

PO Box 90 ~ Majuro, MH 96960 ~ Marshall Islands  
 Phone: 692.625.8298 ~ 692.625.8498 ~ pscrmi.recruit@gmail.com

*EA NO: RMI-023-24*  
*OPENING DATE: 02/20/2024*  
*CLOSING DATE: 03/04/2024*

EMPLOYMENT ANNOUNCEMENT

CM of 02/09/2024

Position Title:	Assistant Chief of Laboratory	
Grade and Salary (P/L):	Grade: PL 10/1-10/3	Salary: \$18,000.00-\$20,000.00 p. a +15% ND or 20% STBY
Ministry and Division:	Ministry of Health and Human Services	Bureaus of Majuro Health Care Services
Location:	Majuro	
Reports to:	Chief Medical Laboratory	

**JOB PURPOSE:** To assist the Chief Laboratory in Managing the daily operation of the Laboratory

**KEY RESPONSIBILITIES:**

1. Assist the Chief Medical Laboratory in supervising and manage the Laboratory department.
2. Perform other duties within the capacity, qualification and experience normally expected from person occupying position as this classification.

**MAIN DUTIES AND OUTCOMES:**

- 1.1 Oversee and manage the daily operation of the Laboratory especially Microbiology services division including the clinical microbiology, hospital infection control, tuberculosis, public health microbiology, serology, microbiology of epidemic, food and water testing, and inventory management and procurement.
- 1.2 Manage and assist the staff in providing clinical microbiology infection control services, tuberculosis testing, food and water testing, and serology services.
- 1.3 Assist and coordinate implementation of laboratory operational policies.
- 1.4 Assist the pathologist in the formulation operational policies
- 1.5 Recommend and help coordinate training of Microbiology service division staff.
- 1.6 Conduct continuing education and training sessions for Microbiology services staff.
- 1.7 Carry out other duties as assigned by the Chief Laboratory

**DESIRABLE REQUIREMENTS:**

**Qualifications:**

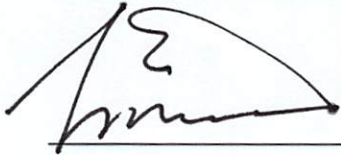
- Graduate from an accredited university with a BS degree or equivalent
- At least five (5) years of work experience in Clinical Laboratory Services

**FILINF INSTRUCTIONS:**

Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-[pscrmi.net](http://pscrmi.net). For more information, please contact the email address: ([pscrmi.recruit@gmail.com](mailto:pscrmi.recruit@gmail.com)).

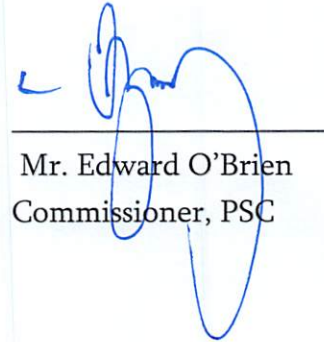
The Completed application must be received at the Public Service Commission by: 24<sup>th</sup> of January, **2024**.

Issued by the Public Service Commission on this: 10<sup>th</sup> of January, 2024.



Mr. Michael Konelios  
Chairman, PSC

Ms. Amenta Matthew  
Commissioner, PSC



Mr. Edward O'Brien  
Commissioner, PSC